



Safeguarding Policies for Children (A) and Adults (B)

A. Children

This policy applies to all members, volunteers or anyone working on behalf of the Southern Counties Amateur Bands Association (scaba), and to members, volunteers and supporters of all bands taking part in any of our events.

The purposes of this policy are:

1. To protect children, who receive scaba services from harm. This includes the children of adults who use our services.
2. To provide staff and volunteers, as well as children and their families, with the overarching principles that guide our approach to child protection.

scaba believes that a child, young person or adult with care and support needs should never experience abuse of any kind. We have a responsibility to promote the welfare of all children, young people and adults at risk and to keep them safe. We are committed to practice in a way that protects them.

Legal framework

This policy has been drawn up based on law and guidance that seeks to protect children and adults at risk, namely:

- Children Act (1989)
- United Convention of the Rights of the Child (1991)
- Data Protection Act (1998) and subsequent data protection guidance
- Sexual Offences Act (2003)
- Children Act (2004)
- Protection of Freedoms Act (2012)
- Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children; HM Government (2018)
- The Safeguarding Vulnerable Groups Act (2006)
- The Human Rights Act (1998)
- The Children and Families Act (2014)
- Special Educational Needs and Disability (SEND) code of practice: 0 to 25 years. Statutory guidance for organisations which work with and support children and young people who have special educational needs or disabilities; HM Government (2014)
- General Data Protection Regulations (European Union) (2017)
- Information sharing: advice for practitioners providing safeguarding services to children, young people, parents and carers; HM Government (2015)
- The Care Act (2014)

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- The Care Act (2014) Care and Support Statutory Guidance (specifically the safeguarding section of this)
- The Mental Capacity Act (2005)

The UK's four nations – England, Northern Ireland, Scotland and Wales – each have their own framework of child protection legislation, guidance and practice to:

- identify children who are at risk of harm
- take action to protect those children
- prevent further abuse occurring.

Although the child protection systems are different in each nation, they are all based on similar principles. A summary of the key legislation and guidance is available from:

<https://learning.nspcc.org.uk/child-protection-system>

We believe that:

- children should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children, to keep them safe and to practise in a way that protects them.
- the welfare of children is paramount in all the work we do and in all the decisions we take
- working in partnership with children, their parents, carers and other agencies is essential in promoting young people's welfare
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues. Extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse

We will seek to keep children safe by:

- valuing them, listening to and respecting them
- appointing a Safeguarding Lead and Deputy
- adopting child protection and safeguarding best practice through our policies, procedures and a code of conduct for members and volunteers
- developing and implementing an effective online safety policy and related procedures
- providing effective support and training for volunteers with responsibility for safeguarding
- recruiting staff and volunteers safely, ensuring all necessary checks are made
- sharing information about safeguarding and good practice with children, parents, volunteers and members
- making sure that children and their families know where to go for help if they have a concern

- sharing concerns with agencies who need to know and involving parents and children appropriately.
- Using scaba procedures to manage any allegations against staff and volunteers appropriately
- ensuring that we provide a safe physical environment for our children, members and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where members and volunteers, children and their families, treat each other with respect and are comfortable about sharing concerns
- sharing information about anyone found to be a risk to children with the appropriate bodies.
For example: Disclosure and Barring Service, Services, Police, Local Authority/Social Services.

Useful contact details:

Safeguarding Lead: Jane Stewart 07980 407831

Deputy Safeguarding Lead: Andrea Cifelli 07885 618410

Police: [online](#) or telephone 101 or 999 (in an emergency)

Child Safeguarding concern:

- Surrey 0300 470 9100
- West Sussex 01403 229900 (Mon-Fri 09.00-17.00) 033 022 26664 (out of hours)
- East Sussex 01323 464222 (08.30-14.60 Mon-Fri) 01273 335905 (out of hours)
- Kent online (Mon-Fri working hours) 03000 419191 (out of hours)

NSPCC Helpline: 0808 800 5000 or help@nspcc.org.uk

ChildLine: 0800 1111 (textphone 0800 400 222) or www.childline.org.uk

The Samaritans: <https://www.samaritans.org/> tel: 116 123

National Domestic Abuse Helpline: <https://www.nationaldahelpline.org.uk/> tel: 0808 2000 247

Brass Bands England Safeguarding Officer: 01226 771015

B. Adults

This policy applies to all members, volunteers or anyone working on behalf of the Southern Counties Amateur Bands Association (scaba), and to members, volunteers and supporters of all band staking part in our events.

The purpose of this policy is to demonstrate the commitment of scaba to safeguarding adults (over 18s) and to ensure that everyone involved in it is aware of:

- The legislation, policy and procedures for safeguarding adults.
- Their role and responsibility for safeguarding adults.
- What to do or who to speak to if they have a concern relating to the welfare or wellbeing of an adult within the organisation.

Legal framework



Safeguarding Adults in all home nations is compliant with United Nations directives on the rights of disabled people and commitments to the rights of older people. It is covered by:

- The Human Rights Act 1998
- The Data Protection Act 2018
- General Data Protection Regulations 2018

The practices and procedures within this policy are based on the relevant legislation and government guidance for England - The Care Act 2014 Care and Support Statutory Guidance (especially chapter 14) 2014

You can find out more about legislation here: <https://www.anncrafttrust.org/resources/differences-between-safeguarding-in-wales-and-england>

We will seek to keep adults at risk of abuse safe by ensuring that:

- Everyone involved with scaba is aware of the safeguarding adult procedures and knows what to do and who to contact if they have a concern relating to the welfare or wellbeing of an adult.
- Any concern that an adult is not safe is taken seriously, responded to promptly, and followed up in line with scaba Safeguarding Adults Policy and Procedures.
- The well-being of those at risk of harm will be put first and the adult actively supported to communicate their views and the outcomes they want to achieve. Where necessary advice on individual cases will be sought from the Ann Craft Trust.
- Any actions taken will respect the rights and dignity of all those involved and be proportionate to the risk of harm.
- scaba acts in accordance with best practice advice, for example, from Brass Bands England (BBE), Ann Craft Trust.
- scaba will cooperate with the Police and the relevant Local Authorities in taking action to safeguard an adult.
- All members and volunteers understand their role and responsibility for safeguarding adults
- shares information about anyone found to be a risk to adults with the appropriate bodies. For example: Disclosure and Barring Service, Services, Police, Local Authority/Social Services.

Useful contact details:

Safeguarding Lead: Jane Stewart 07980 407831

Deputy Safeguarding Lead: Andrea Cifelli 07885 618410

Police: [online](#) or telephone 101 or 999 (in an emergency)

Adult Safeguarding concern:

- Surrey 0300 200 1005 (working hours) 01483 517898 (out of hours)
- West Sussex 01243 642121 (working hours) 033 022 27007 (out of hours)
- East Sussex 0345 60 80 191

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- Kent 03000 41 61 61 (office hours) 03000 41 91 91 (out of hours)

The Ann Craft Trust: <https://www.anncrafttrust.org/help-advice> 0115 951 5400

The Samaritans: <https://www.samaritans.org/> tel: 116 123

National Domestic Abuse Helpline: <https://www.nationaldahelpline.org.uk/> tel:0808 2000 247

Brass Bands England Safeguarding Officer: 01226 771015

We are committed to reviewing our polices and good practice annually.

This policy was last reviewed on 12th February 2026

Signed: Jane Stewart

scaba Safeguarding Lead

Date: 12th February 2026